# **Meeting of JCSH Management Committee;**

# **Joint Meeting Of Management Committee And School Health Coordinators’ Committee**

**December 10-11 2019**

**Toronto, ON**

**Chair: John Cummings, PE (MC Meeting); John Cummings and Sterling Carruthers, PE (MC+SHCC Meeting)**

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| **Participants:** | **Jurisdiction** |
| Stephen Smith by telephone  Daniel Naiman by telephone | BC |
| Pat Martz by telephone | AB |
| Jillian Code  Flo Woods  Helen Flengeris | SK |
| Vicki Toews  Jennifer Wood by telephone | MB |
| Vena Persaud  Jennifer Munro-Galloway | ON |
|  | NB |
| Steve Machat  James Shedden | NS |
| John Cummings  Sterling Carruthers | PE |
| Eldred Barnes  Peggy Orbasli | NL |
| Shara Bernstein | NU |
| Elaine Stewart | NT |
| Liza Manolis  Ian Parker | YT |
| Sally Scott  Suzy Wong | PHAC |
| **Secretariat** | |
| In-camera meeting | |

# **Record of Decision**

1. **Welcome and Introductions**

Included in the introductions of Management Committee and School Health Coordinators’ Committee representatives was Carol Gabanna, consultant, who facilitated the Management Committee and joint Management Committee-School Health Coordinators’ Committee portions of the meeting.

1. **Review of Agenda**

The Agenda was approved as written.

1. **Approval of RoD of Management Committee Teleconference October 03**

The Record of Decision of October 3, 2019 was approved as written.

1. **Meeting Key Points and Takeaways**

(The following are taken from flip chart notes documented by Carol Gabanna and Sterling Carruthers)

**JCSH Management Committee and School Health Coordinator Committee**

Mandate Renewal Joint Meeting – December 10-11, 2019

**Summary of Flipchart Papers**

**What is worth working together to produce?**

* Trusted, credible advice to FPT tables:
  + Gap analysis and recommendations on policy gaps
  + Influence direction
  + Coordination of efforts across jurisdictions
  + Reliable tools and information for schools
* Joint Health and Education initiatives
* Efficiency – avoid duplication
* Information for learning:
  + Trends
  + Scans
  + Approaches
* Data:
  + Qualitative and quantitative
  + Advice to PHAC on data points
  + Support to increase pan-Canadian survey participation
* Focused priorities (potential areas of focus in 2020): Vaping/cannabis, mental well-being, and food);
* Supported, committed relationships to enable the above

**What do member jurisdictions want in a joint consortium?**

**More of:**

* Direct connection to Council of Ministers of Education Canada (CMEC), Conference of Deputy Ministers of Health (CDMH), Advisory Committee of Deputy Ministers of Education (ACDME)
* JCSH be seen as the ‘go to’ for Health and Education, example: National School Food Program
* Policy/Research support to common issues across jurisdictions
* Acting as a consultative mechanism/advocate in jurisdictions
* Broader scope of scans so all jurisdictions get value
* Identifying common challenges and finding common solutions – understanding better what others are doing, example: PISA
* Increased capacity to measure impact on students (to identify and act on a gap)
* More influence on behalf of children and youth
* Representation in a jurisdiction by a member from the jurisdiction
* Transparent processes for contracting

**Less of:**

* Travel and hospitality
* Products created for the school level
* Annual report
* Explicit references to the Comprehensive School Health Framework
* Marketing of the success of the JCSH

**Decisions reached:**

* The JCSH will seek a mandate decision prior to March 31, 2020.
* The JCSH will seek a five year mandate.
* Prince Edward Island will be the host jurisdiction.
* The Management Committee will have co-chairs; one from the host jurisdiction; one from NS (one year)
* There will be two committees: the Management Committee, the School Health Coordinators’ Committee.
* The JCSH Secretariat will comprise two FTEs and these may or may not be located in the host jurisdiction.
* The role of the Secretariat will be to provide research and policy analysis; process thinking, support to the Co-chairs; logistics and coordination.
* There will be reduced face to face meetings.
* There will be reduced travel.
* The budget will acknowledge the current surplus, which may result in a fee holiday. The fee allocation model will be revisited.

**Next Steps**

* January 10 – the draft Mandate package will be circulated to the jurisdictions
* January 14 – the Task Group will have a conference call via Adobe Connect
* January 17 – deadline for recommended changes to Mandate package from jurisdictions
* January 30 – deadline for jurisdictional approvals
* The Mandate package will include:
  + An Executive Summary/Proposal;
  + A budget and funding agreement with options;
  + A high level Strategic Directions document;
  + The agreement; and
  + The appendix, which will include revised Terms of Reference for the Management Committee.
* Task Group: John Cummings, Sterling Carruthers, Jennifer Munro-Galloway, Steve Machat, Stephen Smith, Flo Woods, Suzy Wong
* Jennifer Munro-Galloway will draft an Executive Summary for the Mandate package
* John Cummings will draft a budget